



Mission: Little Brothers – Friends of the Elderly (LBFE) is a national, non-profit volunteer-based organization committed to relieving isolation and loneliness among the elderly. We offer to people of goodwill the opportunity to join the elderly in friendship and the celebration of life.

Job Title: Social Worker

Reports To: Director of Program

Position Classification: Full Time/ Exempt

Position Summary: Provide staff and volunteers with training, community resources, and social work case management expertise so that Little Brothers – Friends of the Elderly (LBFE), Chicago may, in cooperation with other service providers, effectively and efficiently resolve problems facing LBFE elders.

Essential Duties and Responsibilities:

- Develop and support staff and volunteers' skills in identifying and bringing resolution to elders' problems.
- Work with program staff to identify vulnerable elders and to develop a plan of action.
- Administer and supervise mental health screening for LBFE elders; refer elders for counseling to partner agencies if requested.
- Develop a system for the effective and efficient handling of both routine and crisis problems, including follow-up to resolution and documentation.
- Provide support for staff and volunteers and provide supported counseling as a licensed practitioner to elders in crisis (caseload of approximately 10-15 elders at a time).
- Supervise pastoral intern and social work intern.
- Update, expand, and maintain a community resource database for use by staff and volunteers.
- Serve as a resource person to colleagues and Visiting Volunteers.
- Monitor and evaluate the elder problem resolution process and revise as needed.
- Actively participate in annual work plan process to establish annual goals and objectives.
- Provide occasional back-up to colleagues including oversight of the Department in the absence of the Director.
- Interact with all departments in order to foster productive professional relationships.
- Participate in LBFE activities, parties, and memorials.
- Represent LBFE Chicago on related committees and task force groups as assigned.
- Other duties as assigned.

Requirements:

- Mastery of techniques and processes of case management and crisis intervention. Skilled in analyzing situations and adopting effective courses of action.
- Understanding of the needs of urban elders from diverse social and cultural backgrounds.
- Adept in identifying and accessing community resources and forming partnerships.
- Ability to plan, organize, and evaluate the work of others.
- Personal qualities: an even-keel temperament, flexibility, tact, objectivity, sensitivity, confidentiality, good judgement in dealing with a variety of people in a variety of situations.

- Excellent written and verbal communication skills, especially expertise in training and group presentations.
- Computer literacy in word processing and database management.
- Valid driver's license, current auto insurance, and an automobile for use on the job (mileage is reimbursed by the organization).
- Staff members are required to work one of two main holiday celebrations (Thanksgiving or Christmas), and our Founder's Day celebration, Fête d'Armand Marquiset in the spring.

Experience:

- LSW or LCSW eligible only
- Applicant must have a minimum of three (3) years' experience as a social worker working with the elderly or disabled adults.

Benefits:

- Medical insurance
- Vision insurance
- Dental insurance
- 403(b)
- Employee assistance program

Interested professionals should submit their resume and cover letter to Heather Dudzinski, Director of Program at hdudzinski@lbfechicago.org